

Missions Funding Request

Dated: August 27, 2004

Person placing request:

Phone:

Outreach:

Category: Long-term/Career Short-term One-time gift

What is the amount of the request? What is the total amount needed and how much do you have to date?

What will the funds be used for?

How will this benefit the ministry receiving the funds?

Name and address of recipient:

Who is the check made payable to? (Include name and address if different from above.)

When are the funds needed?

Additional Comments:

Procedure:

- ***The Initial request for funds is received by Diane Umberger.***
- ***This form is distributed to Missions Steering Committee.***
- ***Comments and recommendations are forwarded to Diane.***
- ***Final signatures obtained, if approved.***
- ***Carol Wilkinson will contact the applicant with the final decision.***
- ***If the full amount needed is not received by the applicant, these funds must be returned to Immanuel's Church.***
- ***Requests submitted by a pastor and domestic requests will be approved by a Pastoral Team.***

*May email to Diane.Umberger@Immanuels.org **OR** Fax to Diane at 301-989-7116.

David Black

Charles Schmitt

Dion Seymour